

EQUIPMENT REPAIR TECHNICIAN

DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona.

DES works with families, community organizations, advocates and state and federal partners to realize our collective vision that every child, adult, and family in Arizona will be safe and economically secure.

DES serves more than 3 million Arizonans. Our Mission is to make Arizona stronger by helping Arizonans reach their full potential through temporary assistance for those in need, and care for the vulnerable.

EQUIPMENT REPAIR TECHNICIAN

Job Location:

Division of Employment and Rehabilitation Services (DERS)

Rehabilitation Services Administration (RSA)

3425 East Van Buren, Phoenix, Arizona 85008

www.azdes.gov

Posting Details:

Salary: \$24.1054 / Hourly (\$50,139.23 Annually)

Grade: 18

Closing Date: Open until sufficient resumes are received

Job Summary:

Would you like to be part of an amazing culture that helps Arizonans reach their full potential through temporary assistance? The Arizona Department of Economic Security (DES) is looking for individuals that are committed to service, community, and teamwork.

The Department of Economic Security, Division of Employment and Rehabilitation Services (DERS) strengthens Arizona communities by bridging and minimizing gaps to employment and independence.

We are seeking an experienced and highly motivated individual to join our team as an Equipment Repair Technician with the Rehabilitation Services Administration (RSA). This position is responsible for performing general electric, plumbing, mechanical, and related maintenance work associated with repairing, servicing, or installing vending, food service, and refrigeration equipment systems.

Job Duties:

- Assist blind vendors with business equipment maintenance and repair.
- Installation of coin-operated vending machines, food service equipment, and other equipment associated with Business Enterprise Program (BEP) facility locations which will include refrigeration units.
- Complete written work orders of equipment, follow-up paperwork, and data entry.
- Train blind and visually impaired vendors in the proper use, care, and preventive maintenance of vending equipment.
- Assist with inventory control, delivery, and making arrangements for equipment delivery or transfer

Knowledge, Skills & Abilities (KSAs):

- Knowledge of vending and, food service equipment, to diagnose, troubleshoot, and repair such equipment.
- Knowledge of safety procedures, use of hand tools, basic electricity, mechanical principles, and ability to read diagrams and schematics.
- Skill in estimating the cost of repair and maintenance work.
- Skill in transporting and installing vending machines and food service equipment.
- Skill in following and reporting work orders and accounting for parts and inventory.
- Ability to travel to BEP facilities including overnight trips.
- Ability to utilize a computer and computer applications.
- Ability to lift up to 50 pounds, push, and pull 90 pounds.

Selective Preference(s):

- Universal HVAC certification at time of appointment
- BEP certification credentials including but not limited to BEP training such as Hadley and MSU
- Refrigeration certification and licensure (evacuation and recovery)
- Refrigeration certification and licensure degree (AAS, HVACR)
- Vending repair factory certification (Crane or USI)

Pre-Employment Requirements:

- Obtain and maintain security clearance on federal property, city, county, jails, and state prisons.
- Successfully complete the Electronic Employment Eligibility Verification Program (E-Verify), applicable to all newly hired State employees.
- Successfully pass background and reference checks; employment is contingent upon completion of the above-mentioned process and the agency’s ability to reasonably accommodate any restrictions.
- This position will require a current, valid Arizona Driver’s License. Travel will be required for State business. Employees who drive on state business must complete any required driver training (see Arizona Administrative Code R2-10-207.12.) and have an acceptable driving record in accordance with DES Fleet Management-Safety Program policy and procedures (DES 1-07-26 & DES 1-07-26-01). Employees may be required to use their own transportation as well as maintaining valid motor vehicle insurance and current Arizona vehicle registration; however, mileage will be reimbursed.
- Candidates for this position shall be subject to a search of both the Child Protective Services Central Registry pursuant to A.R.S. 8-804 and the Adult Protective Services Registry pursuant to A.R.S. 46-459.
- Candidate shall have or meet the requirements to obtain prior to their first day of employment, a valid Level One Arizona fingerprint clearance card issued pursuant to Arizona Revised Statute 41-1758.07 in order to work with children and vulnerable adults.
- The incumbent in this position will lift/carry up to 60 pounds, push/pull up to 100 pounds, therefore a physical exam will be required and job offer is contingent of a successful medical exam.

*If this position requires driving or the use of a vehicle as an essential function of the job to conduct State business, then the following requirements apply: Driver’s License Requirements.*

Benefits:

The Arizona Department of Economic Security offers a comprehensive benefits package to include:

- Affordable medical, dental, life, and short-term disability insurance plans
- Participation in the Arizona State Retirement System (ASRS) and long-term disability plans
- 10 paid holidays per year
- Vacation time accrued at 4.00 hours bi-weekly for the first 3 years
- Sick time accrued at 3.70 hours bi-weekly
- Deferred compensation plan
- Wellness plans
- Tuition Reimbursement
- Stipend Opportunities
- Infant at Work Program
- Rideshare and Public Transit Subsidy
- Career Advancement & Employee Development Opportunities
- Flexible schedules to create a work/life balance

*For a complete list of benefits provided by The State of Arizona, please visit our [benefits page](#)*

Retirement:

State employees are required to participate in the Arizona State Retirement System (ASRS), the State sponsored retirement contribution plan and the Long-Term Disability (LTD) program after a 27-week waiting period. The ASRS defined benefit plan provides for life-long income upon retirement. You will also have the option to participate in a voluntary deferred compensation program to take advantage of tax-deferred retirement investments.

On, or shortly after, your first day of work you will be provided with additional information about the available insurance plans, enrollment instructions, submission deadlines and effective dates.

Contact Us:

For questions about this career opportunity, please call (602) 679-5360 or email [maritzaduffy@azdes.gov](mailto:maritzaduffy@azdes.gov).

Persons with a disability may request a reasonable accommodation such as a sign language interpreter or an alternative format by contacting (602) 679-5360 or emailing [maritzaduffy@azdes.gov](mailto:maritzaduffy@azdes.gov). Requests should be made as early as possible to allow time to arrange the accommodation. Arizona State Government is an AA/EOE/ADA Reasonable Accommodation Employer.