

Park Supervisor

- Locations:
 - o 16300 McDowell Mountain Park Dr, Fountain Hills AZ 85268
 - o 3939 N Usery Pass Rd, Mesa, AZ 85207
 - o 20304 W White Tank Mountain Rd, Waddell, AZ 85355
 - o 49614 US Highway 60 89, Wickenburg, AZ 85390
- Time type: Full time
- Application Deadline: 01/18/24
- Pay Range: \$53,250 - \$76,750 annually
 - o Salary offers are based on the candidate's equivalent experience and internal equity with other employees within the same job classification.
 - o This position is not eligible for overtime compensation.
- Job Type: Unclassified
- Department: Parks and Recreation

About the Position

Do you seek to provide a rewarding recreation experience to outdoor enthusiasts while improving and protecting the quality of the natural desert environment? If you are interested in leading an engaged team that strives to maintain safe and stunning park trails and facilities, keep reading!

As the Park Supervisor, you will supervise all facets of the park's operations. This includes administrative and maintenance activities, recreation services, resource protection, community resource projects, and special-use events. Join us now to inspire a great team!

We are currently hiring Park Supervisors for the following locations:

- [McDowell Mountain Regional Park](#), 16300 McDowell Mountain Park Dr., Fountain Hills, AZ 85268
- [Hassayampa River Preserve](#), 49614 US Highway 60 89, Wickenburg, AZ 85390
- [Usery Mountain Regional Park](#), 3939 N Usery Pass Rd., Mesa, AZ 85207
- [White Tank Mountain Regional Park](#), 20304 W White Tank Mountain Rd, Waddell, AZ 85355

About Us

Welcome to the [Maricopa County Parks and Recreation Department](#)! From hiking on a barrier-free trail to horseback riding along a creek to testing your mountain biking skills and abilities on a competitive track, Maricopa County parks offer visitors the best of the Sonoran Desert.

Maricopa County is home to one of the largest regional park systems in the nation – comprised of approximately 120,042 acres of parkland and 872-miles of trails, with individual parks ranging from several thousand to 30,000 acres. Currently, there are twelve parks in Maricopa County's regional park system. Each is unique and offers its visitors a wide variety of recreational opportunities 365 days a year.

The department is staffed by a team of passionate employees, park hosts, and volunteers dedicated to providing park visitors with the best customer experience possible. Join us today!

Proud to Offer

- Work with a greater purpose
- Opportunities for growth and development within Maricopa County
- Exceptional work-life balance, with hybrid and alternative work schedule options
- Low-cost, high-value healthcare for you and your qualifying dependents
- Paid vacation, sick, and parental (birth/adoption) leaves
- Extensive wellness program, including healthcare premium discounts.
- Employee discounts for goods and services
- Maricopa County participates in the Arizona State Retirement System. This defined retirement benefit requires a 12.29% monthly contribution rate and includes a 100% employer match on Day 1
- Learn more at [Work With Us | Maricopa County, AZ](#)

We Require

- Four years of experience in a park or related recreation field

- Bachelor's degree in Parks and Recreation Administration, Range or Natural Resource Management, Business, Hotel/Travel/Tourism Management, or a related field
- A combination of post-secondary education and/or job-related experience may substitute for the minimum qualifications on a year-for-year basis.

We Also Value

- One year of experience managing a natural resource or conservation area
- Management experience
- Certified Parks and Recreation Professionals (CPRP)

Job Contributions

- Plan, organize, coordinate, and supervise a regional park and its services, facilities, and activities, including, but not limited to, special use events, natural/cultural resources protection, trails, campgrounds, other park facilities, park safety programs, and in-captivity animal care.
- Protect and manage the park; provide oversight, collect fees, and ensure compliance with park rules and policies.
- Responsible for supervising, hiring, evaluating, and training park staff and volunteers; plan, prepare, and revise work schedules and duty assignments according to customer needs, issues, workload, and statistical forecasts.
- Coordinate the maintenance repairs and improvements to park utilities, facilities, and amenities for maximum quality utilization.
- Coordinate Park administration, including maximum revenue and most efficient utilization of facilities via activities through the entry, nature center, souvenirs, point of sale system, budget development and monitoring, marketing, and daily functions, including purchasing requests.
- Coordinate the volunteers for maintenance/custodian and administrative duties.

- Assist in preparing annual operating and capital improvement projects and budgets, including recommendations; ensure park operates within approved expenditure budget; provide details for the park budget, grants, capital improvement projects, souvenir funds, donation funds, special revenue funds, etc.
- Responsible for reports on revenue, risk management, monthly summaries, project progress, attendance, budget, and other required reports; create alerts on website and social media posts.
- Respond to emergencies and notify appropriate law enforcement/emergency organizations; coordinate and maintain a level of awareness to ensure the safety of park visitors, staff, and overall park environment.
- Resolve customer inquiries and complaints.

Working Conditions

- Position is exposed to outdoor elements related to weather, such as high heat temperatures and search and rescue situations.
- Ability to work nights, weekends, holidays, and take after-hour phone calls.
- A valid Arizona State Driver's License is required upon hire.

Selection Procedure

- Only the most qualified candidates will be considered.
- Consideration will only be given to candidates who submit online applications.
- Candidates will be contacted primarily through email and their Workday online application profile.
- Must pass a pre-employment background and/or fingerprint investigation as required by statute or policy, including drug and alcohol testing requirements for positions designated as safety-sensitive.

Maricopa County is an equal opportunity employer.

Apply Now!